

**GRADUATE SCHOOL REGULATION ON THE UNIVERSITY OF AIZU**  
**GRADUATE SCHOOL ACADEMIC AFFAIRS COMMITTEE**

(Regulation No. 22, April 1, 2006)

(Latest Revision: March 29, 2019)

**Article One**

(Objective)

1.1 This regulation-based upon the provisions of Article 30 of the University Regulation Concerning the Internal Administrative Organization and Other Aspects of the University of Aizu-provides for the method of administration and other necessary matters of the Academic Affairs Committee (for the purpose of this regulation, hereinafter referred to as "COMMITTEE").

**Article Two**

(Matters for Deliberation)

2.1 The COMMITTEE shall deliberate on the following matters:

- (1) Matters concerning educational programs and classes;
- (2) Matters concerning examinations and accreditation of academic credits;
- (3) Matters concerning advancement of students to higher years;
- (4) Matters concerning the admission of and evaluations regarding the acceptance of students of non-degree status, research students, special auditing students, trainees, and foreign students; and
- (5) Other important matters concerning academic affairs.

**Article Three**

(Organization)

3.1 The COMMITTEE shall be organized of the following individuals:

- (1) The Dean of the Graduate School;
- (2) The Director of the Department for Student Affairs;
- (3) The Chair of each Graduate Department; and
- (4) Two members selected from the Graduate Department of Computer and Information Systems and one member selected from the Graduate Department of Information Technologies and Project Management.

**Article Four**

(Term of Office)

4.1 The term of office of those members provided for under Paragraph 3.1, Items 4 above shall be two years; these members can be reappointed. However, the term of office of those members initially selected to fill a vacancy shall be the remainder of the vacated term.

Article Five

(Committee Chairperson)

5.1 The position of Committee Chairperson shall be established within the COMMITTEE and shall be served by the Director of the Dean of the Graduate School.

**Article Six**

(Meetings)

6.1 The Committee Chairperson shall convoke meetings and serve as the chair thereof.

6.2 Should the Committee Chairperson be unable to fulfill his/her duties, the individual previously designated by the Committee Chairperson shall fulfill these duties on the Committee Chairperson's behalf.

6.3 The COMMITTEE, if for which more than half of the members belonging thereto are not present, may not be convened.

6.4 Matters before the COMMITTEE requiring a decision shall be decided by more than half of those members in attendance; and when there is an equal number of members supporting both sides of an issue, the head shall render the decision.

**Article Seven**

(Attendance by Related Individuals)

7.1 The Committee Chairperson, when he/she recognizes doing so as necessary, may require the attendance of related individuals other than COMMITTEE members for the purpose of requesting explanations from such individuals and having them provide opinions.

**Article Eight**

(Subcommittee)

8.1 This COMMITTEE may establish a subcommittee as necessary in order to review on specialized issues regarding Article 2.

8.2 The Subcommittee shall be organized of individuals designated by Chairperson of the COMMITTEE.

8.3 The COMMITTEE Chairperson shall convoke meetings as necessary.

**Article Nine**

(General Affairs)

9.1 General administrative affairs concerning the COMMITTEE shall be performed by the Student Affairs Division of the Administrative Office.

**Article Ten**

(Supplemental Provisions)

10.1 Other than provided for by this regulation, necessary matters concerning the administration of the COMMITTEE shall be determined separately by the Committee Chairperson by way of consultation with the COMMITTEE.

**ADDITIONAL PROVISIONS**

This regulation shall be enforced as of April 1, 2006.

**ADDITIONAL PROVISIONS**

This regulation shall be enforced as of April 1, 2008.

**ADDITIONAL PROVISIONS**

This regulation shall be enforced as of October 31, 2008.

**ADDITIONAL PROVISIONS**

This regulation shall be enforced as of March 4, 2013.

**ADDITIONAL PROVISIONS**

This regulation shall be enforced as of April 1, 2019.